

**- MINUTES OF ORDINARY MEETING OF BUNBURY PARISH COUNCIL  
8 SEPTEMBER 2021**

**PRESENT:** Chair, P Brookfield, Vice Chair, A Thomson  
Councillors, N Parker, M Thomas and L Davies

**IN ATTENDANCE:** Marilyn Houston, Clerk to the Parish Council, 2 Members of the public, Sue Briggs-Harris, Press and CE Cllr Sarah Pochin

**OPEN FORUM**

A resident spoke of having safely sprayed the weeds in their area and the problem of overgrown and damaged trees in Wakes Meadow. Cllr Brookfield responded that the PC was aware and would be speaking to the new resident who now owns the willow. Cllr Pochin will investigate what further work was planned for the tree on CE land.

A Resident spoke about having attended the Southern Planning Committee to object to planning application 21/2010N Land West of Parkside which was refused.

Cllr Brookfield thanked the speaker. Cllr Thomson gave some feedback from his attendance at Southern Planning and Cllr Pochin added some comments.

**08.09.01 APOLOGIES**

Cllrs Melia, Potter, Ireland-Jones, L Gregory and Griffith.

**08..09.02 DECLARATIONS OF INTEREST/REQUEST FOR DISPENSATION**

Members were invited to declare any personal interest (non-pecuniary) or disclosable pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.  
None

**08.09.03 MINUTES  
(PARISH COUNCIL MEETING)**

The Chair asked all Members if they approved the minutes of the Ordinary meeting on 19 July 2021.

**RESOLVED:** to approve the minutes.

**08.09.04 BOROUGH COUNCILLOR'S REPORT**

Cllr Pochin reported on the **Community Governance Review** that is out for consultation. There is no change proposed for Bunbury.

The **A51 closure** has taken up a lot of Cllr Pochin's attention in support of residents affected.

The **sink hole in Wyche Lane** was repaired before the next refuse collection.

Cllr Pochin had to leave the meeting early so the **Bus Service Improvement Plan** was moved up the agenda from item 11. Cllr Parker gave some background on the review of the service some years ago when the PC successfully objected to proposed cuts in the service. The current service was discussed and the importance of this lifeline in particular, for the older demographic which is increasing. Some Councillors had shared their views in email responses when the Plan was circulated before the meeting.

**RESOLVED:** to ask the Chair and Clerk to put together a response to the CE transport officer based on comments made in the meeting and in the emails.

**08.09.05 PARISH COUNCILLORS' REPORTS**

The Chair invited Members to give a brief report on any matters they were aware of, not covered by the agenda.

Cllr Brookfield reported that Bunbury footpath map sales are going up at Tilley's, especially as new residents in the area, are buying them. Cllr Gregory had emailed that there were no footpath problems to report.

Cllr Brookfield reported that she was disappointed that Calveley Chapel Hall is the chosen venue for the next police cluster meeting in October, when Bunbury pavilion was offered.

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Cllr Thomas reported on the Woodland Trust plan to install a pond, funded by Natural England, by next spring in Sadlers Wells. A risk assessment has been done with regard to young children. Also, as tree officer, Cllr Thomas has been looking at the walnut tree in the grounds of the Methodist Chapel and researching the planting. As the chapel is out of use and is being sold it could now be at risk. A previous application for a tree preservation order had been rejected as it was not at risk at that time. It may be protected as it is in the conservation area.

Cllr Parker reported that the bins had now been delivered and he had helped Andrew Fairclough install them with additional help from Sue Briggs -Harris. The disposal of the old bins is being planned.

## 08.09.06 PLANNING MATTERS

### 08.09.06.1 Planning applications, reserved matters and discharge of conditions applications received from Cheshire East since last meeting.

None had been received before the publication of the agenda. Since then, the following had been received and circulated to Members for comment: -

#### **21/4596N Gosland House, Bowes Gate Road, Bunbury, CW6 9QA**

Proposed two storey extension and internal alterations to residential dwelling.

**RESOLVED:** Bunbury Parish Council has no objections

#### **21/4237N West View, School Lane**

Construction of garage to rear of property, 4m wide 4m high, eaves to 2.5m 8m long To also include a lean-to at the end, 2m length, starting from the eaves height and drop to 1.5m high Brick build with slate roof To include electricity and water

**RESOLVED:** Bunbury Parish Council has no objections

### 08.09.06.2 Decisions made by Cheshire East Council – For information only.

Cllr Thomson reported on the application 21/2010N Land West of Parkside, that had gone to Southern Planning Committee and had been refused.

### 08.09.06.3 New Housing Development- Update

- **Update-** nothing to report
- **National Association of Local Councils event on Rural Housing-** to consider signing up to this online event on 17 November. Places will be booked for Cllrs Brookfield and Thomson.
- **Neighbourhood Plan** - To begin the process of Review. Cllr Thomson advised on how to conduct the review and that some funding could be available. He proposed putting a paper together to bring to the October PC meeting. The PC should organize a meeting to inform the community and aim to form a community-based Neighbourhood Plan group by Christmas. It was acknowledged that Cllr Thomson was a recognized expert on Neighbourhood planning having previously been hired as a consultant prior to his becoming a parish councillor. Cllr Thomson stated that he was willing to offer his services again but at no charge.

**RESOLVED:** to thank Cllr Thomson; to delegate authority to Cllr Thomson to take this forward on behalf of the PC and to begin the process immediately.

## 08.09.07. PLAYING FIELDS

### 08.09.07.01 General update from Cllr Parker -

Cllr Parker had reported on the new bins earlier in the meeting. He produced the invoice for associated hardware to the Clerk for reimbursement.

### 08.09.07.02 Report back from Committee meeting scheduled for 7 September

This was the first meeting in person since before the Covid pandemic. Main topics covered were, addressing the problem of getting all user groups to attend and changing the constitution from a Trust to a Co. Ltd. by Guarantee. It was attended by Tennis, Bowls and Youth Football user and PC representatives. The date of 12 October was set for an AGM to receive annual accounts and elect officials.

### 08.09.07.03 Any other matters – Nothing further to report

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**08.09.08. CONSULTATIONS** -To consider responding to any consultations on the CE website.

**Cheshire East Asset Transfer** <https://surveys.cheshireeast.gov.uk/s/AssetTransferPolicyConsultation/>

Members were not aware of any CE assets locally that were transferable to the PC so considered there were not many implications for Bunbury.

**CE is drafting a new Code of Conduct** that has been circulated for information. The PC will be asked to consider adopting this at a future date.

**08.09.09. LOCAL POLICING ISSUES** – To receive an update from local police if available. None were present.

**08.09.10. SEASONAL EVENTS** – to receive information on events.

**Halloween** - Lucy Oates from Early Birds Bunbury Pre-School has been informed that the PC has given permission for the use of the car park for a car boot style Trick or Treat event on 31 October with face painting, games and fundraising from 3.30 until 7pm.

**Bonfire night - November 5** Cllr Brookfield has contacted Lightec the Firework company used by the PC, who will provide an estimate for a similar display to that in 2019. Tarporley landscapes are arranging to cut the turf and collect the enclosure for the bonfire.

**RESOLVED:** to approve a similar level of cost for the firework display to that in 2019 subject to an estimate being presented at the October meeting.

**Christmas eve Carols.** Crewe Brass band have been provisionally booked. The Clerk will order the 20ft tree which usually costs £250 from DD Forestry, for 27 November.

**Cllr Brookfield suggested that the PC should explore if donations from Bonfire evening and the Carols around the tree activity could be on behalf of the Pavilion new build**

**08.09.11. CORRESPONDENCE** – To respond to correspondence received.

An email had been circulated from a resident about the poor broadband service from BT and suggesting that residents get together to complain. Members agreed it was a problem and suggested it could be publicised in "The Paper". Cllr Parker has contacted the MP who has written to Openreach.

A letter from Cheshire East asking for a response from parish councils to the Bus Service Improvement Plan that is being developed in response to the National Bus Strategy for England, had been dealt with earlier in the agenda.

**08.09.12. THE FUTURE OF THE PAVILION PROJECT** – to receive an update.

Cllr Davies reported that there has been a group meeting with a presentation from a professional fundraiser.

It was suggested that a Community Action Group (CAG) would be formed to lead and further develop the new building project. The CAG would continue to be supported by the parish council with parish councillors being members of the CAG A draft Terms of Reference for the CAG has been circulated.

The group also agreed to a launch of the new building project in January 2022. This will ensure the group has time to plan the project and consider fund raising activities and set up a bank account etc. The group also considered that an earlier launch would potentially clash with Autumn and Christmas activities and that the winter night might deter some residents from attending meetings.

The group also discussed potential fund raising and activities and it was agreed to set up Easy Fund that Brian Bake had identified at the last meeting. Sue Briggs-Harris will help with this. Setting up a bank account is on the PC agenda.

**Date of the next meeting: Thursday 21<sup>st</sup> October 2021 Agenda items for the next meeting:**

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- New Build Plans – for discussion
- Planning process
- Attracting new members of the CAG
- Fund raising update

**Suggest launch post-Christmas in January**

**08.09.13 TOP UP HIGHWAYS MAINTENANCE SCHEME – Update.**

Nothing to report. No response yet.

**08.09.14. FINANCE MATTERS:**

**08.09.14.1 Approval of payments: -**

**08.09.14.1.1 Reimbursement of out-of-pocket expenses.**

N. Parker £7.45 Hardware for bin installation.

**RESOLVED** to approve.

**08.09.14.1.2 To approve payment of invoices received.**

Chalc – training £25

Gallagher Came &Co- Insurance renewal £3,085.15

Local Accounting -Audit £480

**RESOLVED** to approve.

**08.09.14.2 FUTURE ARRANGEMENTS TO MAINTAIN AND UPDATE THE WEBSITE**

The village website which includes the Parish Council pages is maintained and updated by volunteers who are not able to continue. The PC pays the costs incurred such as website hosting. It had been previously agreed:-

1. To attempt to recruit replacement volunteers. Cllr Ireland-Jones who is the main volunteer to continue for the next few months.
2. To pay for this service. Could cost £20 to £100 a month.

No volunteers have come forward.

**RESOLVED:** the preferred way forward is to go with the contractor who maintains websites for other local PC's. A report on the specification to be drawn up.

**08.09.14.3 MONTHLY FINANCE REPORT –** The Clerk had circulated a report of receipts payments and bank balances for July/August 2021.

**RESOLVED:** to note the report.

**08.09.14.4 TO CONSIDER SETTING UP A SEPARATE BANK ACCOUNT FOR FUNDRAISING FOR PAVILION PROJECT.**

Various options were looked at but could take some time to set up. The Clerk advised that in the short term it would be easy to arrange to use the PC savings account with Barclays. The balance in there can be transferred to the PC main account without loss, as the interest rate is only 0.01%.

**RESOLVED:** to use the Parish Council Barclays Savings Account to enable fundraising to start.

**Announcement:** Cllr Parker paid tribute to former, Councillor and Secretary of the Playing Fields, Peter Frodsham who had sadly died recently.  
A minute silence was observed

..... Chair